**ALTRAN MINUTES**

**July 15, 2025 Altran Office Munising, MI**

**Call to Order**

The meeting was called to order by Dan Malone at approximately 11:00 am.

**Roll Call**

*Members Present:*  *Members Absent:* *Staff:*

Jerry Doucette Victoria Petruske Erich Fix

Dan Malone Cecily Keur

Cathy Pullen

Jim Seppanen

**Approval of Agenda**

**MOTION-** Seppanen made a motion to approve the agenda as presented, supported by Pullen.

Ayes- Doucette, Malone, Seppanen, and Pullen. Nays- None. Absent- Petruske

**Public Comments – None**

**Approval of Minutes- June**

**MOTION-** Pullen motioned to approve the minutes as presented, supported by Seppanen.

Ayes- Doucette, Malone, Seppanen, and Pullen. Nays- None. Absent- Petruske

**Review of Expenditures- June**

**MOTION-** Doucette motioned to approve the expenditures as presented, supported by Pullen.

Ayes- Doucette, Malone, Seppanen, and Pullen. Nays- None. Absent- Petruske

**Review of Financial Report- June**

**MOTION-** Doucette motioned to approve the financial report as presented, supported by Seppanen.

Ayes- Doucette, Malone, Seppanen, and Pullen. Nays- None. Absent- Petruske

**Director’s Report**

1. Director’s Report
   1. Bus 91. A new cut away bus has been delivered to Altran and Altran has sent final payment.
   2. Tires procurement. There was an extra $17,000 remaining to be used in a project. This money has been used to buy the new bus tires for the year.
   3. Dispatch communication equipment. The dispatch equipment has just been upgraded.
   4. Renze powersport bus wrap.
   5. Channel 6 news – The Channel 6 news team has had good ideas about Altran’s advertising and exposure to the public. With limited budget.
   6. Hired a new dispatcher and a driver, both part-time.
   7. Annie river bridge construction. There is a lot of construction in Munising which is impeding Altran’s service. Altran posted on Facebook about the recent construction problems to keep the public informed.
   8. Finances are going well. Altran’s MiClass savings/investment account has had steady growth in the last year.
   9. There will be a new lead dispatcher.
   10. Thomas Giles training with Cecily Keur is going well.
2. Correspondence – None
3. Committee Reports – None
4. Old Business – None
5. New Business
   1. Vending Machine. In the last 3 years the Bus Station has been left unlocked. This provides the public with a public restroom. Altran would like to install a vending machine at the bus station. There will be no cost allocation plan needed for this because it will be available to the public. This machine will be a further service to the public and provide Altran with a small new revenue stream.
6. Public Comments – None
7. Board Comments
   1. Jerry Doucette commented on increased activity in Au Train. Lots of tourist activity and road construction.
8. Next Meeting Date – August 19th, 2025 -11:00 a.m.
9. Adjournment

**MOTION-** 11:30 am meeting adjourned- Pullen motioned to adjourn, supported by Seppanen.

Ayes- Doucette, Malone, Seppanen, and Pullen. Nays- None. Absent- Petruske

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Signature- Chairperson Date