

ALTRAN MINUTES

June 17, 2025

Altran Office
Munising, MI

Call to Order

The meeting was called to order by Dan Malone at approximately 11:00 am.

Roll Call

Members Present:

Jerry Doucette
Dan Malone
Victoria Petruske
Cathy Pullen
Jim Seppanen

Members Absent:

None

Staff:

Erich Fix
Cecily Keur

Approval of Agenda

MOTION- Pullen made a motion to approve the agenda as presented, supported by Seppanen.

Ayes- Doucette, Malone, Seppanen, Petruske, and Pullen. Nays- None. Absent- None

Public Comments – None

Approval of Minutes- May

MOTION- Pullen motioned to approve the minutes as presented, supported by Petruske.

Ayes- Doucette, Malone, Seppanen, Petruske, and Pullen. Nays- None. Absent- None

Review of Expenditures- May

MOTION- Doucette motioned to approve the expenditures as presented, supported by Petruske.

Ayes- Doucette, Malone, Seppanen, Petruske, and Pullen. Nays- None. Absent- None

Review of Financial Report- May

MOTION- Doucette motioned to approve the financial report as presented, supported by Petruske.

Ayes- Doucette, Malone, Seppanen, Petruske, and Pullen. Nays- None. Absent- None

Director's Report

I. Director's Report

- a. Project P15 – approved by the State of Michigan to reallocate funds from the Rural Task Force to improvements on the Altran Building.
- b. Backpackers – very profitable so far this year.
- c. Schools – School year is over. Summer school will start end of July.
- d. Bus wraps – MMH bought a bus wrap for bus 90. Bus wraps were also sold to a local tree service, and Pictured Rocks Kayaking.
- e. Tri-annual compliance/inspection – 3-day compliance inspection will probably be in August or September.
- f. Field trips – Altran has done a few field trips so far this year. Some through COA with Ice Cream socials. Took special needs kids to lower harbor playground in Marquette.
- g. Finance update – Cecily Keur is leaving Altran in September. Thomas Giles the Operations manager will train under Cecily until she leaves.

II. Correspondence – None

III. Committee Reports – None

IV. Old Business

- a. Channel 6 news – Altran met with channel 6 news about advertising.
- b. Project P25 – Updating Dispatch communication equipment.

- c. Fare boxes – Currently in use. Bus tickets no longer in use.
 - d. Fare increase – \$1 increase starting June 1st has gone well. The community has been receptive. Although, carrying charge has been a slight annoyance to riders and drivers.
 - e. Website – Updated website to be completely ADA compliant.
- V. New Business
 - a. Officer elections should be done this year. Altran will look into the enabling legislation regarding the elections. The board is tentatively planning on doing the elections in October.
- VI. Public Comments – None
- VII. Board Comments
 - a. Cathy Pullen said that Altran will miss Cecily.
 - b. Jerry Doucette asked about the Marianne Laskey fund. Erich informed him that Altran was currently gathering donations for a tree fund in honor of Marianne.
- VIII. Next Meeting Date – July 15th, 2025 -11:00 a.m.
- IX. Adjournment

MOTION- 11:45 pm meeting adjourned- Doucette motioned to adjourn, supported by Pullen.

Ayes- Doucette, Malone, Seppanen, Petruske, and Pullen. Nays- None. Absent- None

Signature- Chairperson

Date