**ALTRAN MINUTES**

**May 20, 2025 Altran Office Munising, MI**

**Call to Order**

The meeting was called to order by Dan Malone at approximately 11:00 am.

**Roll Call**

*Members Present:*  *Members Absent:* *Staff:*

Jerry Doucette None Erich Fix

Dan Malone Cecily Keur

Victoria Petruske

Cathy Pullen

**Approval of Agenda**

**MOTION-** Doucette made a motion to approve the agenda as amended to move new business with Jim Seppanen to the next item. Pullen supported the approval of the agenda as amended.

Ayes- Doucette, Malone, Petruske, and Pullen. Nays- None. Absent- None

**New Business**

Jim Seppanen

**MOTION-** Doucette motioned to install Jim Seppanen as a Board Member supported by Petruske.

Ayes- Doucette, Malone, Petruske, and Pullen. Nays- None. Absent- None

**Public Comments**

None.

**Approval of Minutes- April**

**MOTION-** Petruske motioned to approve the minutes as presented supported by Pullen.

Ayes- Doucette, Malone, Seppanen, Petruske, and Pullen. Nays- None. Absent- None

**Review of Expenditures- April**

**MOTION-** Doucette motioned to approve the expenditures as presented, supported by Pullen.

Ayes- Doucette, Malone, Seppanen, Petruske, and Pullen. Nays- None. Absent- None

**Review of Financial Report- April**

**MOTION-** Petruske motioned to approve the financial report as presented, supported by Doucette.

Ayes- Doucette, Malone, Seppanen, Petruske, and Pullen. Nays- None. Absent- None

**Director’s Report**

1. Director’s Report
	1. Project P15; 5 new buses will be coming in the next year with fareboxes.
	2. DBE’s; submitted twice a year
	3. 2nd quarter OAR’s
	4. Backpackers; backpacker season started May 1st. And it is going well with full buses of passengers.
	5. Project P5; admin laptops aquired
	6. Hiring; no new part time or seasonal workers due to federal drug and alcohol requirements.
	7. Advertising; Bus Wrap sold to Munising Memorial Hospital.
	8. Channel six news; coming in to Altran Thursday to possibly sell advertising.
	9. Project P25; upcoming upgrade dispatch software.
	10. Resolution to replace Paige Eaton and Valerie Goings with Erich Fix and Cecily Keur as the business officers for the TCM Bank account.

**MOTION-** Pullen made a motion to replace Paige Eaton and Valerie Goings with Erich Fix and Cecily Keur as the business officers for the TCM Bank account supported by Doucette.

1. Correspondence – None
2. Committee Reports – None
3. Old Business
	1. Soliciting bus wraps; looking into insurance coverage for possible damage to bus wraps.
	2. Fare increase; effective June 1st by $1.
	3. Fare boxes; all buses will use fareboxes starting June 1st.
	4. Youth Golf is official every Monday starting June 16th through July.
4. New Business
	1. Discussion with Evan Reister, Republican Caucus Services Michigan House of Representatives. Discussed challenges to public transit and commendation for the good work of Altran.
5. Public Comments – None
6. Board Comments
	1. Marrianne Laskey; Contribute money to a fund to plant trees in her name.
	2. Dan Malone officially welcomed Jim Seppanen to the Board.
7. Next Meeting Date – June 17, 2025 -11:00 a.m.
8. Adjournment

**MOTION-** 11:45 pm meeting adjourned- Pullen motioned to adjourn, supported by Petruske.

Ayes- Doucette, Malone, Seppanen, Petruske, and Pullen. Nays- None. Absent- None

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Signature- Chairperson Date