

ALTRAN MINUTES

April 22, 2025

Altran Office
Munising, MI

Call to Order

The meeting was called to order by Dan Malone at approximately 11:00 pm.

Roll Call

Members Present:

Cathy Pullen
Dan Malone
Victoria Petruske
Jerry Doucette

Members Absent:

None

Staff:

Cecily Keur
Erich Fix

Approval of Agenda

MOTION- Petruske made a motion to approve the agenda as presented. Pullen supported the approval of the agenda.

Ayes- Doucette, Malone, Petruske, and Pullen. Nays- None. Absent- None.

Public Comments

None.

Approval of Minutes- March

MOTION- Pullen motioned to approve the minutes as amended supported by Petruske.

Ayes- Doucette, Malone, Petruske, and Pullen. Nays- None. Absent- None.

Review of Expenditures- March

MOTION- Doucette motioned to approve the expenditures as presented, supported by Pullen.

Ayes- Doucette, Malone, Petruske, and Pullen. Nays- None. Absent- None.

Review of Financial Report- March

MOTION- Petruske motioned to approve the financial report as presented, supported by Doucette.

Ayes- Doucette, Malone, Petruske, and Pullen. Nays- None. Absent- None.

Director's Report

I. Director's Report

- a. P25 capital contract update: Need to upgrade dispatch equipment. Not getting reimbursement for the switch to PCTrans software.
- b. P5 capital contract update: Contract for break lathe and new computers. Money was left over which will be allocated to laptops for management.
- c. P10 capital contract update: Acquisition of new radios is complete.
- d. P14 capital contract update: Contract to order 4 new buses in the coming year. All will be wheelchair accessible.
- e. P15 capital contract update: Fareboxes, AEDs, and yard equipment.
- f. Job fair: Set up a booth at Munising Public High School job fair.
- g. Fare increase: No negative feedback so far.
- h. Backpackers opening season date May 1st.
- i. Marianne Laskey: She recently passed away. Altran is in contact with her husband. Pullen suggested putting a notification on Altran's website. Altran's board is hoping to find a new board member.

- II. Correspondence
 - a. Conference call with Anderson Tackman to review FY2024 Audit.
 - III. Committee Reports – None
 - IV. Old Business
 - a. Chocoday Township bus station – Altran is not going to put in a bus station there at this time.
 - V. New Business
 - a. Soliciting bus wraps
 - b. Looking into ADA accessibility for Altran’s website and digital content.
 - c. Malone was contacted by the golf course about Altran transporting kids from the golf course.
 - d. Upcoming Millage – Altran is preparing to ask for a straight renewal for the Millage.
 - VI. Public Comments – None
 - VII. Board Comments – None
 - VIII. Next Meeting Date – May 20th, 2025 -11:00 a.m.
 - IX. Adjournment
 - MOTION-** 11:35 pm meeting adjourned- Pullen motioned to adjourn, supported by Petruske.
- Ayes- Doucette, Malone, Petruske, and Pullen. Nays- None. Absent- None.

Signature- Chairperson

Date