**ALTRAN MINUTES**

**April 22, 2025 Altran Office Munising, MI**

**Call to Order**

The meeting was called to order by Dan Malone at approximately 11:00 pm.

**Roll Call**

*Members Present:*  *Members Absent:* *Staff:*

Cathy Pullen None Cecily Keur

Dan Malone Erich Fix

Victoria Petruske

Jerry Doucette

**Approval of Agenda**

**MOTION-** Petruske made a motion to approve the agenda as presented. Pullen supported the approval of the agenda.

Ayes- Doucette, Malone, Petruske, and Pullen. Nays- None. Absent- None.

**Public Comments**

None.

**Approval of Minutes- March**

**MOTION-** Pullen motioned to approve the minutes as amended supported by Petruske.

Ayes- Doucette, Malone, Petruske, and Pullen. Nays- None. Absent- None.

**Review of Expenditures- March**

**MOTION-** Doucette motioned to approve the expenditures as presented, supported by Pullen.

Ayes- Doucette, Malone, Petruske, and Pullen. Nays- None. Absent- None.

**Review of Financial Report- March**

**MOTION-** Petruske motioned to approve the financial report as presented, supported by Doucette.

Ayes- Doucette, Malone, Petruske, and Pullen. Nays- None. Absent- None.

**Director’s Report**

1. Director’s Report
   * 1. P25 capital contract update: Need to upgrade dispatch equipment. Not getting reimbursement for the switch to PCTrans software.
     2. P5 capital contract update: Contract for break lathe and new computers. Money was left over which will be allocated to laptops for management.
     3. P10 capital contract update: Acquisition of new radios is complete.
     4. P14 capital contract update: Contract to order 4 new buses in the coming year. All will be wheelchair accessible.
     5. P15 capital contract update: Fareboxes, AEDs, and yard equipment.
     6. Job fair: Set up a booth at Munising Public High School job fair.
     7. Fare increase: No negative feedback so far.
     8. Backpackers opening season date May 1st.
     9. Marianne Laskey: She recently passed away. Altran is in contact with her husband. Pullen suggested putting a notification on Altran’s website. Altran’s board is hoping to find a new board member.
2. Correspondence
   1. Conference call with Anderson Tackman to review FY2024 Audit.
3. Committee Reports – None
4. Old Business
   1. Chocolay Township bus station – Altran is not going to put in a bus station there at this time.
5. New Business
   1. Soliciting bus wraps
   2. Looking into ADA accessibility for Altran’s website and digital content.
   3. Malone was contacted by the golf course about Altran transporting kids from the golf course.
   4. Upcoming Millage – Altran is preparing to ask for a straight renewal for the Millage.
6. Public Comments – None
7. Board Comments – None
8. Next Meeting Date – May 20th, 2025 -11:00 a.m.
9. Adjournment

**MOTION-** 11:35 pm meeting adjourned- Pullen motioned to adjourn, supported by Petruske.

Ayes- Doucette, Malone, Petruske, and Pullen. Nays- None. Absent- None.

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Signature- Chairperson Date