

ALTRAN MINUTES

Special Meeting – Work Session

July 23, 2024

Altran Office
Munising, MI

Call to Order

The meeting was called to order by Dan Malone at approximately 11:01am

Roll Call

Members Present:

Dan Malone

Jerry Doucette

Cathy Pullen

Marianne Laskay

Members Absent:

Victoria Petruske

Staff:

Paige Eaton

Erich Fix

Approval of Agenda

MOTION- Doucette made a motion to approve the agenda, Pullen supported approval of agenda. Ayes- Malone, Doucette, Pullen, and Laskay. Nays- None. Absent- Petruske.

Public Comments

None.

Correspondence

Committee Report

None.

Old Business

None.

New Business

Work session to discuss and evaluate how to proceed with filling the vacancy of Paige Eaton, Executive Director. During the June 18, 2024 regular Board meeting the Board approached Erich Fix, Operations manager about his interest in filling the position. At that time, Fix stated that he was comfortable in his role as Operations Manager. He also stated he would like some time to consider the offer. During the Special Meeting of July 23, 2024, Fix stated that he was interested in the position for a term of 1-year proposing a plan to fill the Operations Manager position: Thomas Giles, Mechanic is making a lateral move into the Operations Manager position. Les Syers would become a Mechanic Trainee/Driver. Christine Hepworth will fill the Bookkeeper/Administrative Assistant position filling in as a Dispatcher as needed. If at the end of 1-year Fix, the Board or his mentor, John Stapleton determine that Fix was not a good fit for the position, Fix would resume his duties as Operations Manager; along with Giles and Syers reverting back to their old positions. The Board then asked Fix about pay, Fix requested that the Board enter a closed session for discussions on this matter.

Laskay made motion to enter into a closed session, supported by Pullen. Closed session entered at 11:15am.

Board came out of closed session at 11:47am. Pullen made the motion to hire Erich Fix as Executive Director of Altran on a one-year contract at the rate of pay stated in the minutes of the closed session and train with Paige Eaton, outgoing Executive Director until October 11, 2024. At which time, based on Eaton and the Board's recommendation Fix would receive a \$1.00 increase in pay. Fix will be taking one (1) week vacation with a payout of 61.5 remaining hours to be paid out at his old rate under Operations Manager, in order to work underneath Eaton during her remaining time. Doucette supported. Roll call: Ayes- Malone, Doucette, Pullen, and Laskay. Nays- None. Absent- Petruske.

Public Comments

None.

Board Comments

Board welcomed Erich Fix to the team.

Next Meeting Date- August 20, 2024 - 11:00am

Adjournment

MOTION- 11:56am meeting adjourned- Laskay made motion to adjourn, supported by Doucette.

Roll call: Ayes- Malone, Doucette, Pullen, and Laskay. Nays- None. Absent Petruske.

Signature- Chairperson

Date