

ALTRAN MINUTES

June 18, 2024

Altran Office
Munising, MI

Call to Order

The meeting was called to order by Dan Malone at approximately 11:02am

Roll Call

Members Present:

Dan Malone

Jerry Doucette

Cathy Pullen

Marianne Laskay

Members Absent:

Victoria Petruske

Staff:

Paige Eaton-on phone

Valerie Goings

Approval of Agenda

MOTION- Pullen made a motion to approve the agenda, Doucette supported approval of agenda.

Ayes- Malone, Doucette, Pullen, and Laskay. Nays-Petruske. Absent-None.

Public Comments

None.

Approval of Minutes- May

MOTION- Doucette made the motion to approve the minutes, supported by Laskay.

Ayes- Malone, Doucette, Pullen, and Laskay. Nays-Petruske. Absent-None.

Approval of Expenditures- May

MOTION- Laskay made the motion to approve the expenditures as presented, supported by Pullen.

Ayes- Malone, Doucette, Pullen, and Laskay. Nays-Petruske. Absent-None.

Approval of Financial Report- May

MOTION- Laskay made the motion to approve the financial report as presented, supported by Doucette.

Ayes- Malone, Doucette, Pullen, and Laskay. Nays-Petruske. Absent-None.

Director's Report

- a. Employee issues
 - i. Samantha T - terminated due to not being a good fit
 - ii. Corey O'Neill Resignation
 - 1. Annual Leave vs Contract w/Altran for CDL Training**

Pullen made a motion to approve action taken by Executive Director, supported by Laskay.

Roll Call vote: Laskay- Aye, Doucette- Aye, Pullen- Aye, Malone- Aye

- b. Driver Shortage
 - i. We recently lost two drivers to the paper mill
 - ii. Lost one new hire to injury and another to family issues
 - iii. Erich has reworked the schedule for sustainability
 - iv. Available times slots are crunchy for ride availability during peak hours
 - v. Annual Leave Request potential issues if we are unable to hire a couple of part-time drivers
 - vi. Other drivers are rising to help with these shortages
- c. Dispatch w/the firing of Samantha in dispatch this will be also be a problem for the two remaining dispatchers to use remaining annual leave

- i. We will be having discussions with dispatch to try to make due and allow them to utilize their AL
- d. SOAR Bills
 - i. You should have received emails from me notifying you and keeping you updated on MPTA's thoughts on this as well as support
 - ii. Due to my absence, I have missed most all zoom meetings regarding discussions
 - iii. I will work on obtaining updates from Brian, Project Manager when I return
- e. 800mhz Radios Procurement update- Table till next meeting.
 - i. Chuck Lindstrom hired consultant is working with MDOT on this process and moving forward
 - ii. I will obtain an update as soon as possible

Doucette made a motion to accept the decision to table this procurement until next meeting to collect further information, supported by Pullen.

Roll Call vote: Laskay- Aye, Doucette- Aye, Pullen- Aye, Malone- Aye

- f. Readdressing the draft RFQ to submit to MDOT for approval to go out to bid on computer equipment for replacement
- g. New dispatching software
 - i. Not much to discuss; vendor is still working on bugs and issues
 - ii. Obtaining critical reports is difficult and will be at the top of the list after my return
 - iii. I have tasked Valerie to work with the vendor to roll out the ride notifications to riders
- h. Erich & Thomas will be at the Transit Vehicle Maintenance Seminar 6/17/2024-06/20/2024

Correspondence

- a. Letter to Corey O'Neill
- b. Email communication in response to letter to Corey O'Neill

Committee Report

None.

Old Business

None.

New Business

None.

Public Comments

None.

Board Comments

Laskay " Tests will be done Friday after that my availability may be limited"

Next Meeting Date- July 16, 2024 - 11:00am

Adjournment

MOTION- 11:25a meeting adjourned- Pullen made motion to adjourn, supported by Laskay. Ayes- Malone, Doucette, Pullen, and Laskay. Nays-Petruske. Absent-None.

Signature- Chairperson

Date