

ALTRAN
ALTRAN OFFICE
Munising, Michigan
Tuesday, June 18, 2024
11:00 a.m.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Public Comment for agenda items only-2 (two) minute limit
- V. Approval of Minutes-May
- VI. Approval of Expenditures- May
- VII. Approval of Financial Report- May
- VIII. Director's Report
 - a. Employee issues
 - i. Samantha T - terminated due to not being a good fit
 - ii. Corey O'Neill Resignation
 1. Annual Leave vs Contract w/Altran for CDL Training**
 - b. Driver Shortage
 - i. We recently lost two drivers to the paper mill
 - ii. Lost one new hire to injury and another to family issues
 - iii. Erich has reworked the schedule for sustainability
 - iv. Available times slots are crunchy for ride availability during peak hours
 - v. Annual Leave Request potential issues if we are unable to hire a couple of part-time drivers
 - vi. Other drivers are rising to help with these shortages
 - c. Dispatch w/the firing of Samantha in dispatch this will be also be a problem for the two remaining dispatchers to use remaining annual leave
 - i. We will be having discussions with dispatch to try to make due and allow them to utilize their AL
 - d. SOAR Bills
 - i. You should have received emails from me notifying you and keeping you updated on MPTA's thoughts on this as well as support
 - ii. Due to my absence, I have missed most all zoom meetings regarding discussions

- iii. I will work on obtaining updates from Brian, Project Manager when I return
 - e. 800mhz Radios Procurement update
 - i. Chuck Lindstrom hired consultant is working with MDOT on this process and moving forward
 - ii. I will obtain an update as soon as possible
 - f. Readdressing the draft RFQ to submit to MDOT for approval to go out to bid on computer equipment for replacement
 - g. New dispatching software
 - i. Not much to discuss; vendor is still working on bugs and issues
 - ii. Obtaining critical reports is difficult and will be at the top of the list after my return
 - iii. I have tasked Valerie to work with the vendor to roll out the ride notifications to riders
 - h. Erich & Thomas will be at the Transit Vehicle Maintenance Seminar 6/17/2024-06/20/2024
- IX. Correspondence
 - a. Letter to Corey O'Neill
 - b. Email communication in response to letter to Corey O'Neill
- X. Committee Reports
- XI. Old Business
- XII. New Business
- XIII. Public Comments-2 (two) minute limit
- XIV. Board Comments
- XV. Next Meeting Date-July 16, 2024-11:00 a.m.
- XVI. Adjournment