

# ALTRAN MINUTES

April 9, 2024

Altran Office

11:00am

Munising, MI

## Call to Order

The meeting was called to order by Dan Malone at approximately 11:00am

## Roll Call

Members Present:	Members Absent:	Staff:	MDOT:
Dan Malone		Paige Eaton	Brian Kass-Project Manager
Jerry Doucette		Valerie Goings	Mike Grentz-Auditor
Cathy Pullen			
Marianne Laskay			
Victoria Petruske			
Public: Brice Burge			

## Approval of Agenda

**MOTION**-Doucette made a motion to approve the agenda, Lasak supported approval of agenda. Ayes- Malone, Doucette, Petruske, Laskay, and Pullen. Nays-None. Absent-None.

## Public Comments

None.

## Audit Report

Mike Grentz, Auditor- Anderson, Tackman & Co. called in to report to the Board regarding his FY 2023 Audit Report and findings. A report was given to each member present to review and keep. Mike quickly took the Board through a brief over view of his findings directing them to specific pages of the Audit Report showing what was done, how it was done, and why it was done. Mike opened it up to the Board to ask questions they may have and also let them know to reach out in the future if they need anything further explained. The Board thanked him for his time and hard work.

## Approval of Minutes- March

**MOTION**- Laskay made the motion to approve the minutes, supported by Petruske. Ayes- Malone, Doucette, Pullen, Petruske, and Laskay. Nays-None. Absent-None.

## Approval of Expenditures- March

**MOTION**- Petruske made the motion to approve the expenditures as presented, supported by Pullen.

Ayes- Malone, Doucette, Pullen, Petruske, and Laskay. Nays-None. Absent-None.

## Approval of Financial Report- March

**MOTION**- Laskay made the motion to approve the financial report as presented, supported by Doucette.

Ayes- Malone, Doucette, Pullen, Petruske, and Laskay. Nays-None. Absent-None.

## Director's Report

- a. State of MI Proposed Transportation Budget
  - i. Sent letter to McBroom & Hill- Paige let the board know if they would like a copy let us know and we will get one to them.
    1. Jen Hill left Paige a voicemail message regarding her support for transit and our needs

Preliminary FY24/25 Budget Review- LBO Reduction- After analyzing Altran’s FY25 Budget options to balance the budget, extreme measures would be on the table to maintain operations. Options such as reduction in services, service hours, elimination of employee benefits and employee layoffs.

b. Capital Projects – Change Order Requests will be presented April 9th at the RTF Meeting- Val went to this meeting for me this morning. The Region 12 members approved requested changes to capital contracts.

c. Extension on contract for Dispatching software approved- We have until September 2025 to get everything up and running and pay the vendor.

d. Milestones for Capital Projects have been completed

e. UPCAP paid medical rides update- We have signed the contract and gotten approval for current and future contracted rides.

f. Access2Care paid medical rides update- We have signed the contract and gotten approval for current and future contracted rides.

### Correspondence

a. Mutual Aid Agreement w/Good Shepherd Pre-school

b. Request for Improvement of Deficiencies – Corrective Action

c. Corrective Action Ltr – Request for Improvement of Deficiencies

Reply Representative Jenn Hill

### Committee Report

None.

### Old Business

None.

### New Business

Revising Policy on use of Electronic Devices- We received a letter from our insurance carrier regarding Electronic Devices. We took their suggestions and revised our policies that pertained to Electronic Devices. Handed out the sections that changes have been made to regarding this for Board approval.

Lasaky made the motion to approve changes as presented to current policy, supported by Pullen.

Roll call vote: Doucette – Aye, Pullen – Aye, Laskay – Aye, Petruske – Aye, Malone – Aye.

### Public Comments

Brice Burge- Spoke regarding awareness to what he views as some questionable stops being made in the area by State Police.

Board Comments – Laskay “STAY OPTIMISTIC!”

Pullen “More than optimistic be veral. Get attention local, state, at all levels”.

Brian “Make calls to any and all contacts you can is the best thing you can do”.

Next Meeting Date- May 21, 2024 - 11:00am

### Adjournment

**MOTION-** 11:45a meeting adjourned- Laskay made motion to adjourn, supported by Pullen.

Ayes- Malone, Doucette, Pullen, and Laskay. Nays-None. Absent-Petruske.

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Signature- Chairperson

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Date