

## ALTRAN MINUTES

January 16, 2024

Altran Office

11:00am

Munising, MI

### Call to Order

The meeting was called to order by Dan Malone at approximately 11:00am

### Roll Call

Members Present:

Dan Malone

Marianne Laskay

Cathy Pullen

Jerry Doucette

Members Absent:

Victoria Petruske

Staff:

Paige Eaton

Valerie Goings

### Approval of Agenda

**MOTION**-Doucette made a motion to approve the agenda, supported by Pullen.

Ayes- Malone, Doucette, Laskay, Pullen Nays-None. Absent-Petruske.

### Public Comments

None.

### Approval of Minutes- December

**MOTION**- Laskay made the motion to approve the minutes, supported by Doucette.

Ayes- Malone, Doucette, Laskay, Pullen Nays-None. Absent-Petruske.

### Approval of Expenditures- December

**MOTION**- Laskay made the motion to approve the expenditures as presented, supported by Pullen.

Ayes- Malone, Doucette, Laskay, Pullen Nays-None. Absent-Petruske.

### Approval of Financial Report- December

**MOTION**- Laskay made the motion to approve the financial report as presented, supported by Pullen.

Ayes- Malone, Doucette, Laskay, Pullen Nays-None. Absent-Petruske.

### Director's Report

a. Senior Life Solutions- New Service through MMH that will be working with seniors regarding mental health. They will be attending each of our trainings and talking to drivers regarding what to look for and how to make referrals.

b. Escanaba Shopping Shuttle Pilot January 20<sup>th</sup>- December's shuttle was cancelled due to lack of numbers and for the January one we only have 1 rider scheduled at this time. If we do not get the numbers we need again the shuttle will be canceled and we will end the Pilot.

c. MDOT Annual Application- Things are moving along. We are in good shape at this time.

d. Local Advisory Council (LAC) Mtg- Attended the LAC meeting at COA went over community needs, reviewed, and updated Vehicle Accessibility Pan. This is a yearly meeting.

## Correspondence

- a. Letter to Neil Pokela
- b. MDOT – Approval of Drug & Alcohol Testing

## Committee Report

None.

## Old Business

a. Board Member Attendance Virtually- Laskay is sending a letter to the Attorney General regarding this issue. She will reach out to Alger County Prosecuting Attorney for support and collaboration.

b. Revised Articles of Incorporation awaiting signatures & seal- Paige is reaching out to Victoria to see when we can get this taken care of, along with discussing Altran transportation for meeting attendance.

## New Business

a. Approval of Updated Drug & Alcohol Testing Policy- Doucette made the motion to approve the Updated Drug & Alcohol Testing Policy, supported by Pullen.

Roll call vote: Laskay – Aye, Doucette – Aye, Pullen – Aye, Malone – Aye, Petruske – absent.

b. Approval of FY2025 Vehicle Accessibility Plan Update- Pullen made a motion to approve the FY2025 Vehicle Accessibility Plan Update, supported by Laskay.

Roll call vote: Laskay – Aye, Doucette – Aye, Pullen – Aye, Malone – Aye, Petruske – absent.

c. Approval of FY2025 Budget- Laskay made a motion to approve the FY2025 Budget, supported by Pullen.

Roll call vote: Laskay – Aye, Doucette – Aye, Pullen – Aye, Malone – Aye, Petruske – absent.

d. Approval of FY2025 Resolution of Intent- Pullen made a motion to approve the FY2025 Resolution of Intent, supported by Doucette.

Roll call vote: Laskay – Aye, Doucette – Aye, Pullen – Aye, Malone – Aye, Petruske – absent.

e. Approval of FY2025 Public Notice- Pullen made a motion to approve the FY2025 Public Notice, supported by Doucette.

Roll call vote: Laskay – Aye, Doucette – Aye, Pullen – Aye, Malone – Aye, Petruske – absent.

## Public Comments

None.

**Board Comments** – Pullen “Let’s get more detailed in the Director’s Report on our meeting minutes”

Malone: “Great work on preparing annual application Paige and Staff.”

## Next Meeting Date- February 20, 2024 - 11:00am

## Adjournment

**MOTION-** 11:48a meeting adjourned- Laskay made motion to adjourn, supported by Pullen.

Ayes- Malone, Doucette, Laskay, Pullen Nays-None. Absent-Petruske.

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Signature- Chairperson

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Date