

ALTRAN

ALTRAN OFFICE

Munising, Michigan

Tuesday, December 19, 2023

11:00 a.m.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Public Comment for agenda items only-2 (two) minute limit
- V. Approval of Minutes-Oct
- VI. Approval of Expenditures- Oct & Nov
- VII. Approval of Financial Report- Oct & Nov
- VIII. Director's Report
 - a. Mechanic hired
 - b. Escanaba Shopping Shuttle Pilot December 18th
 - i. Radio Results Network Radio Interview
 - c. MIWorks Resource Meeting
 - d. Meeting with Mazzeli – FY24Health Insurance update approx. 9% increase
 - e. FY23 Audit Underway
 - f. MDOT Annual Application
 - g. Staff Meeting, December 20th
- IX. Correspondence
 - a. Anderson, Tackman & Co - Audit Engagement Letter
 - b. Anderson, Tackman & Co - Professional Standards Letter
 - c. Approval of Title VI Ltr
 - d. FY24 Specialized Services Contract
- X. Committee Reports
- XI. Old Business
 - a. Board Member Attendance Virtually
 - b. Revised Articles of Incorporation awaiting signatures & seal
- XII. New Business
 - a. Board Term Limits
 - b. Board Meeting Dates Set
 - c. Revised FY2023 Budget – to balance individual line items

- i. RTAP Revenue Adjusted due to actual increase received
 - d. Revised Annual Leave Policy/Overtime/Holidays/Funeral Leave/Jury Duty
 - e. Neil Pokela – 504 Request
 - XIII. Public Comments-2 (two) minute limit
 - XIV. Board Comments
 - XV. Next Meeting Date-January 16, 2024-11:00 a.m.
 - XVI. Adjournment