

ALTRAN MINUTES

February 21, 2023

Altran Office

11:00am

Munising, MI

Call to Order

The meeting was called to order by Dan Malone at approximately 11:04am

Roll Call

Members Present:

Members Absent:

Staff:

Dan Malone

Paige Eaton

Michael Smyth

Valerie Goings

Victoria Petruske- call in

Marianne Laskay- call in

Jerry Doucette

Approval of Agenda

MOTION-Doucette made the motion to approve the agenda, supported by Smyth.

Ayes- Smyth, Doucette, Malone, Petruske, Laskay Nays-None. Absent-None.

Public Comments

There was no public comment.

Approval of Minutes- January

MOTION- Petruske made the motion to approve the minutes as presented, supported by Smyth.

Ayes- Smyth, Doucette, Malone, Petruske, Laskay Nays-None. Absent-None.

Approval of Expenditures- January

MOTION- Laskay made the motion to approve the expenditures as presented, supported by Smyth.

Ayes- Malone, Smyth, Doucette, Petruske, Laskay Nays-None. Absent-None.

Approval of Financial Report- January

MOTION- Laskay made the motion to approve the financial report as presented, supported by Petruske.

Ayes- Malone, Smyth, Doucette, Petruske, Laskay Nays-None. Absent-None.

Director's Report

- a. Annual Application – Completed & Submitted
- b. Michigan Ice Festival – Transported 2,802 passengers
- c. LEPC Meeting attended February 8, 2023
- d. New Hire Drug Test – Shy Bladder Results

- e. Michigan Class Investment
- f. Bus #76 Freightliner Repair Costs
- g. Annual Audit RPQ - Drafted
- h. Dispatching Software RFP – Released for bid February 8th
- i. Multi-Function Printer RFP – Drafted
- j. 1st ¼ OAR Completed & Submitted to MDOT OPT

Correspondence

- a. Vehicle Accessibility Plan Approval Ltr- MDOT OPT

Committee Report

None.

Old Business

- a. Opt Out Insurance Benefit – Rolled out to those qualified January 1st
- b. Accounting Training by Anderson Tackman – Tabled until March meeting

New Business

- a. Investment Policy & Resolution of Intent- approved by the board-

Roll Call vote:

Malone- Aye; Doucette- Aye; Smyth- Aye; Petruske- Aye; Laskay-Aye

- b. Cathy Pullen – Letter of Interest Board Vacancy- approved by board-

Roll Call vote:

Malone- Aye; Doucette- Aye; Smyth- Aye; Petruske- Aye; Laskay-Aye

Public Comments

None.

Board Comments

Doucette “Looking forward to Lansing and learning Transit’s needs”.

Next Meeting Date- March 21, 2023

Adjournment

MOTION- 11:42am meeting adjourned- Smyth made motion to adjourn, Petruske supported. Ayes- Malone, Smyth, Doucette, Petruske, Laskay Nays-None. Absent-None.

Signature- Chairperson

Date