

**ALTRAN**

ALTRAN OFFICE

Munising, Michigan

**Tuesday, February 21, 2023**

**11:00 a.m.**

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Public Comment for agenda items only-2 (two) minute limit
- V. Approval of Minutes-January
- VI. Approval of Expenditures- January
- VII. Approval of Financial Report- January
- VIII. Director's Report
  - a. Annual Application – Completed & Submitted
  - b. Michigan Ice Festival – Transported 2,802 passengers
  - c. LEPC Meeting attended February 8, 2023
  - d. New Hire Drug Test – Shy Bladder Results
  - e. Michigan Class Investment
  - f. Bus #76 Freightliner Repair Costs
  - g. Annual Audit RPQ - Drafted
  - h. Dispatching Software RFP – Released for bid February 8<sup>th</sup>
  - i. Multi-Function Printer RFP – Drafted
  - j. 1<sup>st</sup> ¼ OAR Completed & Submitted to MDOT OPT
- IX. Correspondence
  - a. Vehicle Accessibility Plan Approval Ltr – MDOT OPT
- X. Committee Reports
- XI. Old Business
  - a. Opt Out Insurance Benefit – Rolled out to those qualified January 1st
  - b. Accounting Training by Anderson Tackman – Tabled until March meeting
- XII. New Business
  - a. Investment Policy & Resolution of Intent
  - b. Cathy Pullen – Letter of Interest Board Vacancy
- XIII. Public Comments-2 (two) minute limit
- XIV. Board Comments
- XV. Next Meeting Date- March 21, 2023
- XVI. Adjournment