

## ALTRAN MINUTES

August 18, 2020

Altran Office

11:00 a.m.

Munising, MI

### Call to Order

The meeting was called to order by Dan Malone at approximately 11:00 a.m.

### Roll Call

Members Present:

Victoria Petruske-Conference call @ 11:01 a.m.

Dan Malone-Conference call

Marianne Laskay-Conference call

Steve Webber-Conference call

Staff:

Paige Eaton

Jen Heyrman

### Approval of Agenda

**MOTION**-Webber made the motion to support the agenda as presented, supported by Laskay. Ayes-Malone, Laskay, Petruske, Webber. Nays-None.

### Public Comments

There was no public comment.

### Approval of Minutes-July

**MOTION**-Petruske made the motion to approve the minutes, supported by Webber. Ayes-Malone, Laskay, Petruske, Webber. Nays-None.

### Approval of Expenditures-July

**MOTION**-Webber made the motion to approve the expenditures, supported by Petruske. Ayes-Malone, Laskay, Petruske, Webber. Nays-None.

### Approval of Financial Report-July

**MOTION**-Laskay made the motion to approve the financial reports, supported by Webber. Ayes-Malone, Laskay, Petruske, Webber. Nays-None.

### Approval of Title VI Plan/LEP Plan – MDOT/FTA

**MOTION**-Petruske made the motion to approve the Title VI & LEP Plans, supported by Laskay. Ayes-Malone, Laskay, Petruske, Webber. Nays-None. Resolution signed by Malone.

### Director's Report

1. Lawsuit
2. Transit Vans (5) - titles
3. Plow Truck/Paige/MDOT – 3x
4. Backpackers
5. Staff Meeting September 9<sup>th</sup> @ 6:00p.m. – BBQ to follow
6. Jen Vacation Aug. 21-31<sup>st</sup>
7. July-Sept LBO payment stopped – due to lack of expenses

**Correspondence**

None.

**Committee Report**

None.

**Old Business**

None.

**New Business**

None.

**Public Comments**

None.

**Board Comments**

Shopping Shuttle (GM) – September – Petruske is going to talk with community members about interest and social distancing guidelines required on the bus.

Malone inquired about Covid19 guidelines and holding a staff meeting. Jen assured the Board that it would be held safely by using the bus garage with all CDC guidelines being met.

**Next Meeting Date-September 15, 2020 at 11:00 a.m.**

**Adjournment**

Meeting was adjourned at 11:18 a.m.

**MOTION** was made by Webber and supported by Petruske.

Ayes-Malone, Laskay, Petruske, Webber. Nays-None.

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Secretary/Treasurer

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Date