

ALTRAN MINUTES
SPECIAL BOARD MEETING
Teleconference

MARCH 26, 2020

Altran Office

11:00 a.m.

Munising, MI

Call to Order

The meeting was called to order by Dan Malone at approximately 11:02 a.m.

Roll Call

Members Present:

Absent:

Staff:

Victoria Petruske via telephone

Paige Eaton

Dan Malone

Jen Heyrman

Marianne Laskay via telephone

Steve Webber

Approval of Agenda

MOTION-Petruske made the motion to change the order of agenda items under “Old Business” as presented and approve, supported by Webber. Ayes-Malone, Laskay, Petruske & Webber. Nays-None.

Public Comments

There was no public comment.

Old Business

- a. Employee Grievance - The order of this item was moved to allow the Board to go into a closed session for discussion.
 1. Lawyer Opinion-Families First: discussion with Board regarding Families First Coronavirus Response Act; all members were in agreement that it was interpreted correctly.
 2. Lawyer Review-Policy & Procedure Manual – **tabled** for the April 21, 2020 meeting.
- b. COVID-19 - Discussion regarding continuing temporary suspension of services vs. running with a skeleton crew. Jennifer and Paige informed the Board about the path that other transit agencies within the State have taken. Leading into another discussion about one rider needing transportation to Marquette for a life threatening condition and essential grocery delivery in coordination with Family Fare. **MOTION**-Webber made the motion to stay in line with Gov. Whitmer’s Executive Order and to continue temporary suspension of services until April 13, 2020; and to continue medical transportation for unnamed rider; and to allow Altran to only be a mechanism for coordination/directions for volunteer drivers for grocery delivery, **Supported** by Petruske.

At approximately 11:20a.m. Petruske **Motioned** for the Board to enter into a closed session for discussion regarding the employee grievance and lawyers' determination, **Supported** by Laskay.

At 11:47a.m. Petruske **Motioned** for the Board to return to an open session **Supported** by Laskay. Upon returning to open session the Board determined it was in agreement with legal counsels' determination/findings resulting in the Board issuing letters of determination to all individuals involved.

- c. New Mechanic - The Board held a discussion with the Executive Director instructing her to hire the temporary part-time Mechanic on as full-time with appropriate benefits. Laskay **Motioned** to approve with **Support** by Petruske.

Public Comments

None.

Board Comments

Webber thanked everyone for their due diligence and efforts in resolving the employee grievance; and found legal counsels' determination beneficial with the money being well spent. All of the Board members agreed.

Next Meeting Date- April 21, 2020 at 11:00 a.m.

Adjournment

MOTION-Laskay made the **Motion** to adjourn, **Supported** by Petruske. Ayes-Malone, Laskay, Petruske, Webber. Nays-None.

Secretary/Treasurer

Date